

Vacancy - Fundraising & Sponsorship Manager

Busara Promotions is a Zanzibar-based international NGO working to enhance social, cultural and economic growth through building appreciation of the region's music, developing skills and opportunities for musicians, strengthening local arts infrastructure and networks. The organisation seeks to recruit experienced and committed professionals to assist in delivering its new Five Year Strategic Plan.

Location

- Zanzibar, Tanzania

Key responsibilities:

- To search for potential funding and write funding applications.
- To develop relationships with potential and existing funders.
- To negotiate, draft and implement funding agreements (contracts).
- To ensure funders' contributions (in cash or in kind) are delivered
- To assist in growing self generated income, eg tickets, passes, AV Permits, advertising, commissions and merchandise
- Planning, budgeting and reporting

Qualifications:

- Minimum 3 years of relevant international working experience
- Proficiency in MS Word, Excel and internet
- Proficiency in English – plus Kiswahili desirable

Reports to:

- NGO Director

Required:

- full time, two year contract starting May/June 2010

Remuneration

- Local salary is negotiable, pending experience and skills

Leave entitlement

- 20 days, plus Government holidays

Deadline for applications

- 24th April 2010

Busara Promotions is committed to diversity and gender equality and employing local people wherever possible. Please note only candidates under serious consideration will be contacted.